

Bamburgh Pavilion Association Committee Meeting

Friday 14th January 2022 at 1.30pm

Present: Gillian Bardgett, Barbara Brook, Bill Brook, Dave Carney, Jamie Edgar, Susan Gibson, Christine Hutchinson, Linda Kirby, Derek Mallinson, Joan Miller.

1. Apologies for Absence

Tony Baldwin, Barbara Jackson

2. Minutes of Meeting held on Monday 15th November 2021

Agreed and signed.

3. Matters Arising

Bill has met with James Bolton to discuss the Castle's 'free days'. We think of these as days when the Castle can hold staff meetings etc. in the Pavilion, not when they can use them as commercial or fund-raising days. We believe these sorts of days are not in the spirit of our agreement.

The noise level from weddings was discussed with Castle Estates who are now considering an end time of 11.30pm, rather than midnight.

Nothing to report on the checks on the roof. Similarly, nothing to report about getting a more powerful extractor fan for one of the new showers.

The 'Private Event' sign has been ordered. When it comes it will be kept in one of the kitchen drawers until it is needed.

Lesley has reported that her friend has cleaned the windows inside and out, and has also washed the paintwork of the canopy.

4. Treasurer's Report

Linda reported that we have a very healthy balance of £90K. Invoices have been sent to groups such as table tennis, Scottish country dancing and WI. Derek discussed the table tennis payment which is in progress following the group changing its bank account. Dave has discussed the payment for Scottish country dancing with Susan and Linda. It has been so difficult with Covid restrictions to determine exactly when it has been safe (and indeed permissible) to dance.

5. Booking Secretary's Report

Susan gave a detailed report.

Quintet was due to hold its final fair just after Storm Arwen hit so it was postponed and the final fair will now be in February.

There are 10 marquee weddings and 2 weddings for the Pavilion only. Bamburgh Bones has a 2 day booking and the croquet club tournament is on 11th June. The Yorkshire Coast Group has a booking as well as the Mighty Hike on 16th July. The Bamburgh Festival is on 20th August. All this is in addition to use by the regular groups. These groups have been alerted to the fact that from January 2023 the Pavilion (or parts of it) could be closed for a couple of months.

We have said 'no' to cookery classes for young children as this is a commercial booking. Susan is going to make the website clearer in this respect. She is also going to renew our booking system agreement which is due in February - this has been a huge success.

6. Maintenance Programme

Gillian read out Tony's report:

'The monthly checks were all carried out and the only recurring problem was the slight sticking of the emergency exit door on the North side. This usually occurs after rain.

All the annual checks were completed without any problems except the condition of the steps and hand rails up to the entrance which need attention. I have contacted Gary Annison (builder from Seahouses) to have a look. I have not had any feedback from him so I will give him another call.

I think that we should get the sewage tank emptied this year and I will arrange this later on in the year.'

Andy was thanked for servicing and cleaning the vacuum cleaner. Mouse droppings were reported under the sink. Dishwasher detergent is needed. The oil monitor is down to 3 bars - please keep checking and when it gets to 1 or 2 bars order some more; 750l would be a good amount. Rix was mentioned as a good company to use. Bill has PAT tested all electrical goods, including a new cable reel which has appeared recently.

7. Refurbishment Project Update

Linda and Bill have produced a document explaining the history of the Pavilion and a financial summary. This has been sent to the National Lottery funding panel which meets soon and a decision is expected by mid February. We expect the refurbishment to cost around £90-100K. We have £3K committed to the tennis court refurbishment and planning consents etc. will cost money. We are holding back some money for contingencies but we estimate we have £68.5K to spend and we have asked for around £30K. Our architect has received two quotes now, from Mick Courty and Ali Gilhome. If necessary, David Smith will provide a third quote.

A lengthy discussion followed. We hope to get planning permission by the end of March. Castle Estates are happy. The AONB doesn't like the idea of cement cladding and would prefer wood. We hope that Jessica Turner can advise us. We will need building regs for the accessible toilet - the architect has argued that we are exempt from fees for this and this has been accepted. We definitely have the money for the external cladding so we will go ahead with this. If we don't get the money for the accessible toilet from the National Lottery we will look to other sources eg Catherine Cookson, James Knott Trust. We thanked Bill for all his hard work. Jamie talked about quotes and suppliers - everything should be built to the highest specification and perhaps the higher quotes have the better materials?

8. Broadband Update

Jamie reported that the pole extraction vehicle is unavailable after the recent storms but hopefully, before too long, we should get a shorter, repositioned pole. He thinks we should now be looking at service providers and BT was mentioned.

9. Feedback following cupboard/locker clean up

Joan has met up with a rep from the indoor bowls club but is yet to meet with reps from the Bird Club or the Festival Committee. Table tennis club members hope to get another slim table tennis table which could go in the cupboard, rather than being stored in the corridor.

There was much discussion over the black plastic chairs which are stored in the cupboard. They aren't used very often but are needed occasionally; for the Festival, cricket and croquet matches. There is no room in either the cricket container or the wheelchair container. Gillian suggested the Parish Council space beside the public toilets in the village, perhaps covering the chairs with a tarpaulin? This would mean somehow carrying the chairs to the Green when needed. Ideas please on storage of these chairs. In the next few weeks we would hope that all the cupboards and lockers will have been cleared.

10. Any Other Business

Bill is in the process of doing a rota for checking the Pavilion for the next year.

Purchasing of cleaning materials was mentioned and Barbara B suggested that the person in charge of the rota for that month bought the cleaning products. However Susan offered to do this job for the year.

Date of next meeting: Friday 18th March, 1.30pm in the Pavilion.