

MUST BE READ BY ALL USERS

BAMBURGH PAVILION

HEALTH AND SAFETY POLICY

This document is the Health & Safety policy of Bamburgh Pavilion Management Committee. Our policy is to:

Provide healthy and safe working conditions, equipment and systems of work for our employees, volunteers, committee members, visitors and hirers.

Keep the Pavilion premises and equipment in a safe condition for all users.

Provide such training and information as is necessary to staff, volunteers and users.

It is the intention of the Committee to comply with all Health & Safety legislation and be proactive in preventing injury, ill health or any danger arising from activities and operations within the Pavilion.

The Committee consider the promotion of the health & safety of employees at work and those who use the premises, including contractors who may work there, to be of great importance. Prevention of accidents depends on a committed attitude of mind to safety as well as the operation and maintenance of equipment and safe systems of work. The Committee will encourage employees, contractors, visitors and users to engage in the establishment and observance of safe working practices.

Employees, contractors, visitors and users will be expected to recognise that there is a duty on them to comply with the practices set out by the committee, with all safety requirements set out in the hiring agreement and with safety notices on the premises and to accept responsibility to do everything they can to prevent injury to themselves and others.

The Committee will review this policy annually after each AGM and as required by any change of circumstances. Individuals with responsibilities for aspects of Health & Safety will report to the Committee regularly, including any accidents, faults, misuse or other matters which could affect health & safety of users or employees. These reports and subsequent actions will be recorded in the minutes of Committee meetings.

Signed:

Chairman, Bamburgh Pavilion Management Committee

April 2023