

Bamburgh Pavilion Association Committee Meeting

Friday 14th April 2023 at 11.30am in the Pavilion

Present: Gillian Bardgett, Barbara Brook, Bill Brook, Dave Carney, Jamie Edgar, Susan Gibson, Linda Kirby.

1. Apologies for Absence

Barbara Jackson, Derek Mallinson, Joan Miller, Billy Wright.

2. Minutes of Meeting held on Friday 4th November 2022

Agreed and signed.

3. Matters Arising

(A) Billy still to sign the 'Willingness to Act as a Trustee' form.

(B) Jamie still looking at which legal documents should go on our website.

(C) External steps - David Smith came to do them but as the Pavilion work was still ongoing he will return at a later date.

4. Treasurer's Report

Our balance in the bank stands at £38,702 but we're still waiting for invoices from the project. Bill thinks we still owe around £32k. The handrail invoice was £2831. We received £151 credit from the electricity board on 8th March, and got a £36 refund in December too.

We suggested leaving the tennis court refurbishment for a while, possibly next spring or later this year.

Bill confirmed that we have full exemption of rates for the Pavilion, tennis court and green, and that we have completed our annual return for the Charities Commission.

5. Booking Secretary's Report

Susan reported that we have fewer weddings than previously thought - 2 weddings using just the Pavilion (£1500) and 3 marquee weddings (2 @ £600 and 1 @ £450).

We had a big discussion on the prices which, sadly, we must increase. We decided that we would charge the cricket club £40/match. We discussed the pricing for the croquet club tournaments and matches, suggesting £40/tournament and £20/league match - Jamie will check with the Treasurer and will confirm by next meeting. Some user groups pay in advance, some in arrears and we will try to get some uniformity in this. Susan has produced a price list for hiring the Pavilion 2023/24 and a copy of this is attached. Basically the prices have increased for user groups to £10/hour. Not mentioned on the price list - indoor bowls will pay £25 for matches. The Bird Club will pay £50/meeting. We will leave weddings and school lunches as they are.

6. Maintenance Report

Tony is still happy to do this report. The fire extinguishers have been checked and the PAT testing is up to date. The steps will be done soon and a new battery has been put in the clock.

7. Refurbishment Project, including use of Pavilion by BANE users

In November the planning permission for the extension was granted. We had been quoted £42k which was too much. A zoom meeting was called in December and certain modifications were discussed which brought the amended quote to £35k. Castle Estates paid £6k, the cricket club £1k and the croquet club £250 towards the refurbishment. We were lucky to receive £5k from the Catherine Cookson Trust which provided for some extras such as tiling the floors in the changing rooms. This grant was on condition that wheelchair users on the BANE scheme (Beach Access North East) can use the accessible toilet if required, which we readily agreed to *.

Other extras have included window repairs, the plinth and shelving in the cupboards. The cladding isn't quite finished and we hope the final bill is no more than £5k. It was a bonus that no extra skips were needed. The 5year electrical certification will take place soon and the roof will also be looked at for insurance purposes (done every five years). We decided that the door colour outside would be cream, similar to the cladding. The snagging list includes: mirrors, continuous flushing in the accessible toilet, the fan in the ladies' toilet, the lack of toilet roll holders, the external guttering and notices in the ladies' loo. We need signs for the loo doors (not the accessible one).

* a long discussion took place regarding the key for the accessible loo for BANE users. We didn't want volunteers to have to stay longer to open/lock up if wheelchair users needed the toilet but we want to be helpful. We discussed having a key box (with code known to BANE users) in the hut. We hope that Barbara J will come up with a sign with appropriate wording for the BANE users in the hut, telling them of the loo in the Pavilion. Linda will talk to Nick Muse and Kirsty regarding just how much we should promote the new toilets. (This led to a conversation regarding security and Jamie will change the key code number for croquet users.)

8. Media Display - large screen facility and options

Jamie produced an excellent sheet listing our options. We had several things to take into consideration such as the size of the room and ambient light. We could have chosen a 75" screen but instead chose the larger one at 86". We considered all options and then voted for the best one. Jamie is to order the TV and will ask Penroses to install it (since done and it is wonderful). We discussed film nights, presentations etc but will discuss in greater depth at another meeting.

9. 2023 rota to check facilities

Circulated and almost completed.

10. Marketing of French evening and Frankenstein production

French evening is in hand with all tickets sold.

Frankenstein is on Friday 25th August. We have promised NTC a minimum of £250 and they seem happy with that. After much discussion it was decided £10/ticket.

11. 6th May - King's Coronation

£10/ticket for fish and chips on the green at 6pm. Tickets selling well. As the large screen TV will be up before this, we wondered if anyone wanted to watch the Coronation live in the Pavilion? It can certainly be on for highlights during the fish and chip supper.

12. Any Other Business

Nothing.

