

Bamburgh Pavilion Association Committee Meeting

Friday 4th November at 11.15am in the Pavilion

Present: Gillian Bardgett, Barbara Brook, Bill Brook, Dave Carney, Jamie Edgar, Susan Gibson, Barbara Jackson, Linda Kirby, Derek Mallinson, Joan Miller.

1. Apologies for Absence

Billy Wright.

2. Minutes of Meeting held on Friday 16th September 2022

Agreed and signed.

3. Matters Arising

- (A) Dave and Joan have now signed the 'Willingness to Act as a Trustee' forms with only Billy left to sign.
- (B) Linda has completed a draft of our Finance Policy which we discussed. She will send out the final sheet to all members (since sent out).
- (C) We have carried over to the next meeting the wording about our legal documents which will go on to our website. Jamie has this in hand.
- (D) Thanks to Jamie for removing the hand sanitisers and refreshing the paintwork

4. Treasurer's Report

Linda agreed to send out a copy of her report to everyone on the committee (since sent out). We discussed the money we have in the bank, and our contingency funds. The railings were due to be replaced very soon and we have the money for that. We also discussed the rising electricity costs (now £49/month) and wondered if CAN is able to give advice to us. We aren't sure how the meter readings are taken as we don't have a smart meter. Thanks to Linda for giving us such a detailed report.

5. Booking Secretary's Report

Susan reported that we have 6 x 2023 weddings booked in at the moment; 5 at the old rate and 1 at the new rate. We have 3 booked for 2024. The Pavilion will be used as a polling station on 4th May 2023. The lady running the Pilates classes has withdrawn owing to insufficient numbers.

6. Maintenance Report

Nothing specific, other than we should formalise with Tony exactly what he will do. We will discuss at the next meeting.

7. Refurbishment Project Update, including tile/floor sub committee

Mick Courty has confirmed that he has the cladding and internal works booked in for January. He is 'revisiting' his quotes as the internal work relies on different contractors and he expects the prices to have risen. Our £10k contingency fund might well be gobbled up, but we are very relieved that he can start the work on time. We will ask Mick to do the accessible toilet first in case the lottery money is in jeopardy. This project is more important than the storage extension, so this second project might have to wait. There are no objections to it on the planning portal and the Parish Council is in support of it. The tender documents for the storage facility will go out later this month and we will check with Paul on its progress and hopefully get some quotes in quickly. The proposed

roller shutter is priced at about £5k and will need a steel girder so we'll replace that with doors.

The tile/floor committee brought samples of tiles for us to choose from and by a majority decision we went with the grey ones.

Cupboards will need clearing out and user groups will probably have to find new premises for Jan/March. We talked about still being able to use the hall, but thought it could be dusty and in fact the builders may well wish to store equipment there. Dave reported that Scottish Country Dancing is going to the Hub in Seahouses in January. We think we'll need another committee meeting in December to discuss any developments with the project.

8. Defibrillator - upkeep/checks, training and Stephen Carey website

Barbara Jackson had wondered, since the death of Martin Spruce, who was looking after the defibrillator? Barbara had contacted the Stephen Carey Trust and found that Martin had handed over all responsibility to Alan McFarlane, another electrician, and he is now looking after the village. He submits monthly data to the NE Ambulance Service so we now have no responsibility for the Pavilion's defibrillator. Barbara also reported that Dougie McEwan will lead a community awareness lesson in using a defibrillator and on Heartstart, a CPR training course. Thank to Barbara J for this.

9. Media display - preliminary discussion regarding a large screen facility & options

Jamie commented on a handout he'd prepared comparing different models/types of displays (to be sent out). He felt that as we had bigger projects on our minds we might not be able to afford it, but he would like it to go ahead. We thought that the Smart TV option would suit us very well, and Gillian wondered if it would be something that the 100 club would fund? Hopefully we could sort something out after the work had finished, probably next April. Derek wondered what it would look like on the wall, and perhaps it would need to be in a cupboard, but we would leave that decision until next spring.

10. Status of external handrails

We expect Lee Wire to start work very soon. After that, we need to look at the steps more thoroughly as we could probably do more work on them. Linda mentioned that the WI had asked for a holder for a 'feather flag' to be added/welded to the new handrails. This was discussed but sadly declined for practical reasons.

11. Any Other Business

Linda and Barbara J reported that there was a belief in the WI that since they no longer kept tea/coffee/biscuits in their own cupboard the Pavilion Committee would provide these goods. Gillian agreed to look back over previous minutes but thought that, whilst it had been a suggestion at another meeting, it had never been formally agreed. When the Pavilion is refurbished, and providing their cupboard is completely sealed, they can go back to storing/providing their own tea/coffee/biscuits etc.

We think that we'll have to hold another meeting in December to discuss the building project/storage facility plans.

