

Bamburgh Pavilion Association Committee Meeting

Friday 8th September 2023 at 12 noon in the Pavilion

Present: Gillian Bardgett, Barbara Brook, Bill Brook, Dave Carney, Jamie Edgar, Susan Gibson, John Mackey.

1. Apologies for Absence

Linda Kirby, John Lamb, Joan Miller.

2. Minutes of Meeting held on Friday 7th July 2023

Agreed and signed.

3. Matters Arising

New mirrors have now been installed in the ladies' washroom and new loo roll holders have been ordered.

Jamie queried the Vulnerable Adult and Child Protection policy document which we have on our website - is it an old version? Bill to send Jamie the most up-to-date version.

Jamie reported that we more than comply with the requirements for our First Aid kit but queries anti-histamines. Barbara will buy some.

4. Treasurer's Report

Linda sent a report which was read out:

"I have transferred £350 to Bamburgh Cricket Club for money raised on Bank Holiday Sunday.

Current Balance is £11,569.81. We are holding £350 in deposits (£1250 for a wedding).

Frankenstein - Ticket source £221.28, Sumup £101.74, cash £120.00. I have not yet paid NTC.

We collected £670 in tennis court payments.

As far as I am aware we have nothing major outstanding."

5. Booking Secretary's Report

Susan reported that we've had a very busy summer. We have no further weddings this year but have 3 Castle weddings next year using marquees and 1 Pavilion wedding. We have a private cricket match to come, a christening and several birthday parties. We agreed to get rid of the half hour payment which will help simplify the accounting. Susan has looked at the hire charge survey feedback from NNVHC and we do very well - we charge more for weddings but the facilities we have are much better than average. Maggie the wedding cleaner has left and Lesley will be asked to do this.

There were questions about the payments regarding croquet matches, tournaments and friendlies and Jamie will liaise with John Woodman and sort this out with Susan. A cheque is coming from the cricket club.

Susan mentioned two complaints raised recently, both concerning the floor in the hall and the cleanliness of the kitchen. The floor is due to be repolished soon and both complaints have been addressed satisfactorily.

6. Maintenance Report

The joiner has promised to come within the month and then the woodwork can be painted and the gutters put back up. Work to do next spring:

Redo floor

Paint inside of hall

Recolour tennis court and renew net post

Barbara agreed to get the curtains rehung and missing hooks replaced.

Bill, John M and Dave agreed to cut back the bushes around the side of the Pavilion, removing all the nettles, brambles and ivy.

7. Rota Check List

Barbara has compiled a rota check list, a copy of which will be left in the bottom kitchen drawer beside the First Aid kit and will also be emailed to every committee member. This should be referred to when checking the Pavilion. There was a discussion regarding displaying photos on the website showing how the hall should look when the tables and chairs are placed correctly. Susan agreed to put the photos on the booking site.

8. NNVHC courses

Bill read out a list of courses run by the NNVHC. We were not interested in attending: Health & Safety, trustee responsibilities, risk assessment and insurance. Looking after money: possibly Linda. Emergency first aid: possibly Judy for the WI and villagers. Safeguarding: Susan. Food hygiene and safety: Barbara and Gill.

9. Kitchen spring clean and replacements

Over the year we have amassed a collection of odd plates, trays, wine glasses etc. Joan is very good at throwing things out so will be asked to lead a team of Susan, Barbara and Gill. Possibly meet in November? Barbara to source new mugs.

10. Feedback from NTC production of Frankenstein

Good feedback, although we hope for a comedy next year! We did our best to publicise it and thought the 37 present was a respectable number but years ago we had a lot more.

11. Future events

Is there interest in viewing sporting/memorable events on the big screen, for example the Rugby World Cup or Champions' League? Should we advertise them? There was a discussion about the need for a television licence.

12. Any Other Business

Barbara raised the subject of the Energy Resilience Project. This essentially would make the Pavilion a warm hub in the event of another Storm Arwen by equipping it with solar panels and batteries to provide electricity should a severe power cut happen. We discussed this at length but before we proceed further we need to get the roof surveyed to see if it is robust enough to take solar panels.

Bill asked that when he asks a question of the committee all respond and copy each other in to their replies where possible.

