

## **Bamburgh Pavilion Association Committee Meeting**

Monday 28th July following the AGM in the Pavilion

### 1 Election of Chairman

Bill has resigned as chairman, and from the committee. Alison agreed to stand in as chairman for this meeting.

There was a long discussion around the chairman's role and that of the secretary. Gill is happy to remain as minute secretary but there needs to be another one who could take on more of Bill's duties. Jamie said that we really needed to formalise all the committee duties.

As regards maintenance, we need to compile a list of professionals who we can call upon when needed, eg plumber, carpenter etc. We can ask Bill to provide a list of people he would have used.

### 2 Apologies for Absence

David Miller.

### 3 Declaration, acceptance and willingness to act as a Trustee

The form was circulated and all signed (Dave to sign at a later date).

### 4 Minutes of meeting held on Monday 19th May 2025

Agreed and signed.

### 5 Matters Arising

None.

### 6 Treasurer's Report

Linda had discussed the previous year's report at the AGM. She added that we have £12,800 in the current account. She said again how well the tennis court was doing in bringing in revenue. We thanked Celia for all the work she puts into the running of the 100 Club. The 'Fool's Gold' show earlier in the summer had given us a profit of just over £1k which was marvellous, and our thanks go to the social committee.

### 7 Booking Secretary's Report

August is a very busy month and Lesley has been asked to clean twice a week.

Members from a wedding party recently slept in the Pavilion. We must make sure this doesn't happen again. The only people allowed to stay, for one

night a year, are the St. Andrew's University Madrigal singers. We know and trust them and we have checked that our insurance covers this.

## 8 Maintenance Report

Thanks to Tony Baldwin for organising so much for us; in future he will liaise with Jamie but we really need to appoint a maintenance officer.

We believe the PAT testing will be done by someone from NNVHC when required.

John L reported that the shed housing cricket equipment is leaking but we aren't sure who owns it. It's a container with a wooden frame around it so to get to the container, part of the roof will have to come off. Jamie will speak with Tony \*

Also, the outer door to the visiting team changing room has come off its hinges \*\*

## 9 Annual insurance policy quote, particularly re 'user group' contents Linda introduced this.

The renewal is £1755. The reps from the croquet club, Scottish country dancing and table tennis were happy with this amount and the excess of £250. The cricket roller is valued at £15k and the Tesla batteries at £7.5k. Linda is to check with Bill and John L with Billy that these amounts are correct and that they are happy with their insurance. One question which arose was 'are the sheds part of the Pavilion' and we are to seek the answer to that \*\*\*

## 10 Risk Assessment Report

Linda reported that the key safe is now in place. The First Aid box is ok. She will review the Risk Assessment report in May 2026.

## 11 Utilities Update

The team from Northern Powergrid came and were very satisfied with how we had spent their grant and our thanks go to Jamie and John M.

Jamie is looking around at contracts from February 2026 when our present contract with British Gas will run out. We would like a smart meter for the readings which Tony is doing and entering manually.

The oil tank monitor has been fitted but there's no signal so is useless. When the 4G signal is sorted out we can try again but if it isn't going to work we can get our money back.

We hoped to replace the 2 distribution boards with a single one but this wasn't possible. Instead the cooker and sockets have been moved so that in the event of a power cut only the hand dryers and cooker won't work; everything else will be live. The invoice of £278 has been paid by the Parish Council.

#### 12 Monthly rota check list

All good. Will circulate it at a later date.

#### 13 Social Committee

Claire thanked the committee and villagers for their support for the recent Fool's Gold concert which was so successful. Also huge thanks to Alex Lorraine at the Vic for donating a magnum of champagne as a raffle prize.

There are 2 possible options for another event before Linda goes away mid October and Claire will report back at the next meeting. The social committee members (Linda, Claire and Ali Brett) were thanked for their hard work.

#### 14 Any Other Business

The Vulnerable Adult and Child Protection Policy is on the noticeboard and on the website.

John L reported that one kettle was leaking. As the kettles are quite old now Alison is to buy two new ones, preferably 3k.

Date of next meeting: Friday 5th September at 10.30 in the Pavilion.

\*Jamie has spoken with Tony and with Ian Patterson. The sheds belong to the cricket club, the cladding roof should be easy to lift off and a welder should be able to do the job with a bit of plate.

\*\*Bill has got his carpenter, Ant, to repair the outer door.

\*\*\*the sheds definitely belong to the cricket club