

Bamburgh Pavilion Association Committee Meeting

Monday 12th January 2026 at 11am in the Pavilion

Present: Gillian Bardgett, Dave Carney, Jamie Edgar, Susan Gibson, Alison Kingston, John Lamb, John Mackey, Dave Miller, Claire Whitfield, Christine Williamson.

1. Apologies for Absence

Linda Kirby.

2. Minutes of Meeting held on 7th November 2025

Agreed and signed.

3. Matters arising

None.

4. Treasurer's Report, including Banking Mandate changes

Linda let us know that we have £16.5k in our bank account. We will wait until her return for clarification on the banking mandate changes with Dave.

5. Booking Secretary's Report

Susan reported that the medieval embroidery workshop was cancelled. The user groups are meeting as normal in January/February and there are two extra bookings: a funeral reception on 30th January and a Castle fundraiser event on 31st January.

We have had a request from Good Times Bicycle Hire in Berwick to use the Pavilion on 22nd August for the end of their family fun run "Pilgrims' Ride". We agreed this and will charge them £290.

A 10k run is planned on Sunday 14th June, using the Pavilion from 8am to noon but as the cricket club are away that day it's fine.

Susan is to put the 2026 hire charge list on the noticeboard (no change from last year).

Susan and Alison had attended the CAN (Community Action Northumberland) AGM in November and their presence was appreciated. They found the talk by Lord Curry very interesting and were surprised to learn that the village halls consortium was only a tiny part of CAN.

6. Maintenance Report, inc Updates to Schedule

John Lamb has had training on all maintenance issues from Tony and has started doing all the monthly checks. Jamie is going to help him to check the emergency lighting.

John had several questions regarding the annual checks:

- * Heating - Heatbase due in March
- * Fire extinguishers - March
- * Oil tank - Johnston oils come to check but ideally we would like an automatic link connected to the mobile phone network . John will check oil levels too and also the septic tank.
- * PAT testing - Tuesday 20th January at approx 10am. Dave C and Judy to be asked to leave all portable appliances in the kitchen. We hope this testing won't interfere with the table tennis group playing but think any disruption will be minimal.
- * Spring deep clean - March; Susan to check with Lesley
- * Building external check
- * 5 year roof check - July; Mick Courty to be asked to do this and perhaps also the external building check?

John will always inform Susan of potential visits by contractors so that she can tell the user groups.

The discussion then centred on the curtains which are looking rather shabby. We didn't think it worthwhile getting them dry cleaned, but decided to look at purchasing new ones. (We also decided not to get blinds or shutters as we need something to muffle sounds and not having curtains would lead to the Pavilion being like a box and too echoey.) Claire will liaise with Angie Darling and report back to the next committee meeting, looking at different fabrics, colours and curtain lengths.

7. Operational Duties and Task List

Query about external handrail. John L to contact Lee Wire to check.

8. Utilities Update

British Gas confirmed end of contract on 2nd February. Jamie has obtained a box for the remote control. He will also put the monthly rota on the website and asks for committee members to let him know available months. Discussions are still ongoing about our official address.

9. Monthly Rota

As mentioned previously, it will be put on the Pavilion website.

10. Online Auction

John and Claire reported that there'd been very little interest shown from the cricket club and it wasn't something we would want to do on our own so the project won't go ahead.

11 Hooky mat wall hanging

A lively discussion was held and it was decided that our preferred wall hanging would be a triptych so the three panels could be hung and removed easily, and stored if necessary.

Susan and possibly Linda will liaise with Judy from the WI and Sandra from the Hub to choose a suitable design with the costs being met, after discussion with the WI, most probably by the Pavilion. The design should reflect on all users of the Pavilion, acknowledging its role as a sports venue and village hall. Jamie will give Susan and Linda his rough impression of a design.

12. Social committee

Claire is thinking of a 'Musicals' evening with David Brewis-Scott who has worked on West End shows and has a local connection. If he isn't available she will ask another contact at the golf club.

13. Any Other Business

Gill asked that if someone hires the Pavilion for a marquee wedding on the green can those people hire their own caterers to come on to the green later that day or do they have to go through the Castle? A friend's daughter is getting married in May and has a marquee. She would like Robin who owns Creel and Reel to come to do some catering at around 10pm on their wedding day and he has queried whether he/they need permission from the Castle. He pays the Castle to set up his business on the Links Rd car park but this would be a private hire. Susan will check with Karen Larkin.

Date of next meeting - Monday 9th March at 11am.