

Bamburgh Pavilion Association Committee Meeting

Monday 7th September 2026 at 11am in the Pavilion

Present: Gillian Bardgett, Jamie Edgar, Susan Gibson, John Lamb, John Mackey, Dave Miller, Claire Whitfield.

1. Apologies for Absence

Dave Carney, Alison Kingston, Linda Kirby, Christine Williamson.

2. Minutes of Meeting held on Monday 13th July 2026

Agreed and signed.

3. Matters arising

Dave Miller produced the trustee form which all present signed. Gill will collect other signatures over the next month.

Susan reported that she hadn't met with the Bird Club but will do so soon.

4. Treasurer's Report

Linda sent in a report: the balance on the current account as of 2nd Sept 2026 was £26,354.86. Income to date from weddings was £7,344, from the tennis court £1,070, fundraising £1,228.

5. Booking Secretary's Report

Susan reported that in Sept/Oct there will be the final artisan market, a school reunion, the final cricket match, one more wedding, a bingo fundraiser for the cricket club, 2 more runs and one more marathon. Indoor bowls and Scottish country dancing are due to start.

The artisan markets have been very successful and have asked to return next year, monthly from June to September. They block off the toilets to visitors and have caused no issues for Lesley our cleaner. We decided to limit the craft fairs to this one organisation so we don't cause upset to the shop owners in the village.

There's a castle wedding on Monday 16th October 2028. Bowls have agreed to move their game to the Tuesday afternoon and the table tennis group will be asked (via Gill) to cancel their Tuesday morning session.

Susan is occasionally asked to let people hire the hall on a Sunday evening, after cricket. As she can't get a cleaner in then, and if the weather is fine cricket can go on well into the evening, she proposes to block the hall out every Sunday following a cricket match until 10pm (at no extra cost to the cricket club). We all agreed to this.

Karen Larkin has left the castle and her job has been shared between the other 3 people in the office.

Susan said that the calendar was now ready to go live for 2028 bookings. This led to a discussion on hire rates. It was decided to keep the 2026 hire rates for 2027 and increase them by 10% for 2028. This means for 2028:

Local/regular user groups will be £11 per hour

Meetings - local residents of Bamburgh will be £17 per hour

Meetings - non residents of Bamburgh will be £22 per hour

Parties - local residents of Bamburgh will be £28 per hour

Parties - non residents of Bamburgh will be £33 per hour

Weddings using Pavilion for whole event (includes afternoon before to set up, day of wedding and morning after to clear up) will be £1650

School lunches will remain at £50

Elections will be £300

Charity runs/fun runs/marathons will be £220 for the first six hours and £33 per hour thereafter.

All bookings taken so far for 2028 (excluding user groups) will be charged at the rate at which they booked.

6. Maintenance Report inc repolishing of main hall floor

John L reported that the septic tank had been emptied and would be checked again before the end of the year. There was a leak around the boiler flue when it rained which Anthony has repaired.

Anthony has also completed the first phase of his work, finishing the steps, the soffits, the gutters and the stop ends. John is waiting for estimates from him for the second phase and from Chris Hay, the painter, for his work. Chris will liaise with Claire for the indoor painting.

Anthony will give us a quote for a grey slate resin (similar to that in the Walled Garden) which will provide a non slip surface to the steps and footpath outside the Pavilion.

We will wait to get the hall floor repolished until all the painting and decorating has been done. Susan thought the company who came last time was perhaps 'The Northumbrian Floor Polishing Co'. She will check and pass on the information to John L.

7. Utilities update - discussion of Jamie's report

Jamie was thanked for producing such a comprehensive report. We decided we would eventually go for panel heaters and we all agreed that Jamie

should explore and report back on a hive system; this could be used on the boiler now and on an all electric system in the future. We queried the possibility of grants. John M thought the grants were for batteries only and we couldn't apply again within a 2 year period ie we can apply for more batteries from around March 2027. Dave M will check with NNVHC re the possibility of further grants.

8. Charity Commission - possible name change

Jamie has looked closely at our constitution and will circulate his report. We have 'Bamburgh Pavilion' and 'Bamburgh Pavilion Association' on different accounts; there is merit in having consistency eg for insurance purposes.

Dave M has spoken with the Charity Commission who say it should be straightforward to change our name and constitution through their portal, as long as it has been reported and minuted as part of our committee meeting.

Bill has the Charity Commission log in details - he can put all our names in for Bamburgh Pavilion, then change the name with stated reasons.

Our constitution was absolutely fine years ago but isn't now. One definite improvement would be not to mention specific user groups (as they can change) but to be more general therefore keeping it more up-to-date.

The NNVHC may well have general constitutions which we can look at.

9. Social Committee

Claire reported that 'The Fairway Strollers' would be returning on Saturday 31st October. Ali would help Claire (Linda not available). Chris M and Dave M would run the bar. Claire isn't planning on any poster advertising but will promote the event on the village google group and on Facebook. The price will be the same as last time and nibbles will be on the tables. More help is needed at the end please.

10. Extra table tennis table - update

In Christine's absence Gill reported that there are three table tennis tables in the storeroom but that 2 enquiries have been made regarding the oldest table which hopefully will be sold on very soon.

11. New curtains/decorating

Nothing has been done over the summer but Claire is hoping to liaise with Chris Hay re the painting.

12. Any Other Business

Claire said that Ali, as lady golf captain, had wondered if she could host her charity bridge drive in the Pavilion on 5th November free of charge. We agreed to this.

John L has investigated portrait table trolleys, taking 10 tables, for the storage room. We usually only need 4 or 5 tables so think this is unnecessary and would actually take up more space.

Jamie asked for the descaling of the water boiler to be put on the maintenance schedule.

WI asked for an amplifier for the visiting speaker on Wednesday. Jamie has looked at the amplifier from the Bird Club but a cable is missing. He suggests that we buy our own pre amp, amplifier and microphone which will cost around £200. We agreed to this.

A discussion was held re access to the toilets for croquet players when the hall is hired out. We think that it is acceptable to use the toilets when the hall is being set out for a wedding (normally on a Friday afternoon) but if the hall is actually in use for whatever event it has been hired for, then that is not acceptable and the date should be flagged as early as possible to potential players.

Date of next meeting - Monday 9th November at 11am in the Pavilion